2M2C
MONTREUX
MUSIC
CONVENTION
CENTER

FIRE SAFETY REGULATIONS

CENTRE DE CONGRÈS MONTREUX SA – 2026

PURPOSE AND SCOPE OF APPLICATION

These regulations define the fire safety requirements applicable within 2M2C.

They apply to all persons present in the building, including during installation, operation, dismantling, maintenance, and technical intervention phases.

They supplement:

- The Swiss fire protection regulations issued by the AEAI (Association of Cantonal Fire Insurance Institutions)
- The decisions and requirements of ECA Vaud
- The fire protection concept approved for the building

In the event of any discrepancy, the most restrictive provision shall prevail.

GENERAL FIRE SAFETY PRINCIPLES

It is strictly prohibited to modify, disable, conceal, or obstruct any fire safety installations, including detection systems, sprinklers, smoke extraction systems, fire extinguishers, fire hose reels, dry risers, fire cabinets, emergency lighting, and emergency exits. In particular, it is prohibited to:

- Suspend or attach elements to sprinkler piping;
- Cover or conceal a fire detector;
- Install any element less than 50 cm below technical installations or sprinklers;
- Reduce the regulatory width of an evacuation route;
- Install equipment in stairwells or escape routes;
- Disable technical systems linked to fire safety.

All such equipment must remain visible and accessible at all times.

Any person operating within the building must immediately comply with instructions given by 2M2C personnel.

FIRE PREVENTION – STORAGE AND HOUSEKEEPING

It is prohibited to store combustible materials in halls, stands, foyers, or escape routes unless strictly necessary for immediate operation, including:

- Empty cardboard boxes;
- Pallets;

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- Plastic films and packaging;
- Protective covers;
- Used carpeting;
- Combustible waste.

Such materials must be removed regularly, stored only in areas designated by 2M2C, and fully cleared before the venue opens to the public.

No packaging material may remain visible or accessible to visitors.

MATERIALS, DECORATIONS AND TEMPORARY CONSTRUCTIONS

GENERAL FIRE REACTION REQUIREMENTS

All materials used for stands, decorations, drapes, curtains, textile coverings, panels, decorative lettering, cladding, scenographic elements, wall coverings or temporary ceilings must comply with the applicable Swiss fire reaction requirements.

They must comply at least with:

- classification EN 13501-1: B-s1,d0,

or

- an equivalent classification recognised by the AEAI, minimum RF2 (low contribution to fire).

In accordance with AEAI Directive 13-15 “Construction materials and building elements”, the European classification B-s2,d0 corresponds to an RF2 material applicable to premises intended for public occupancy.

Any material that does not meet these requirements is prohibited.

CERTIFICATES AND VALIDITY OF CLASSIFICATIONS

Any material subject to fire reaction requirements must be covered by a valid certificate or test report issued by an accredited laboratory in accordance with applicable European or Swiss standards.

The submitted document must clearly state:

- the applied test standard;
- the classification obtained;
- the precise identification of the tested product;
- the conditions of use and application;

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- the validity period of the certificate.

Manufacturer declarations, commercial attestations or technical data sheets without an official test report are not sufficient.

Certificates must be presented to 2M2C or to the competent authorities upon request.

In the absence of a valid certificate, in case of incomplete documentation or where doubts exist regarding authenticity, the material shall be deemed non-compliant and may not be installed.

FIRE-RETARDANT TREATMENTS

Fire-retardant treatments applied on site are permitted only:

- if supported by a valid certification;
- if the treatment corresponds exactly to the tested product;
- if complete technical documentation is available.

Any treatment applied without proper technical justification shall result in the prohibition of the material concerned.

TEMPORARY CONSTRUCTIONS AND SPECIFIC VOLUMES

Any temporary construction:

- exceeding 2.30 m in height;
- creating a closed or semi-enclosed volume;
- likely to influence evacuation flows;
- or potentially impacting smoke extraction systems;
- must be subject to prior written approval by 2M2C.

A minimum clearance of 50 cm must be maintained below technical ceilings, smoke extraction installations and sprinkler networks.

It is strictly prohibited:

- to attach elements to fire-rated movable partitions;
- to obstruct smoke extraction openings;
- to alter fire compartmentation systems.

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RIGHT OF DECISION

2M2C reserves the right:

- to request any additional documentation;
- to carry out supplementary verifications;
- to prohibit any material or decorative element deemed non-compliant or presenting a particular risk.

Costs related to compliance measures or removal of materials shall be borne by the Organiser.

EXHIBITED MACHINES AND INSTALLATIONS

Exhibited machines and installations must not pose any risk to the public.

In particular:

- Accessible surfaces must not exceed 45°C;
- No equipment may produce sparks, flames, or projections;
- Equipment must be stable and properly secured.

The introduction of internal combustion engines is prohibited without prior written authorization.

OPEN FLAMES AND SOURCES OF IGNITION

The following are strictly prohibited inside the building:

- Open flames, candles, and portable burners;
- Pyrotechnic effects;
- Combustion devices;
- Combustion-based smoke effects;
- Flammable liquids or solids;
- Butane or propane gas and associated cylinders;
- Portable heating appliances.

No exemptions shall be granted for event operations.

Any request for special stage effects that may impact fire safety shall be subject to specific analysis and, where applicable, approval by the competent authorities.

CATERING INSTALLATIONS

GENERAL PRINCIPLE

All catering installations must be declared and approved in advance by 2M2C. Authorization depends on the type of equipment used, the energy source, and the intended location.

INDOOR INSTALLATIONS

Inside the building, only the following are permitted:

- The fixed kitchens installed in the building;
- Declared and approved electric cooking appliances.

These installations must comply with:

- Applicable electrical regulations (OIBT / NIBT);
- No daisy-chained power strips;
- Cables protected against trampling;
- Electrical power requirements communicated in advance;
- Permanent supervision during operation;
- Adequate safety distances from combustible materials.

The following are strictly prohibited indoors:

- Any gas-powered appliance (butane or propane);
- Any gas cylinder, whether full or empty;
- Any combustion appliance (charcoal, wood, briquettes);
- Gas fryers, gas grills, barbecues, rotisseries, or gas kebab machines.

OUTDOOR INSTALLATIONS

Outside the building, including terraces or areas approved by 2M2C, the use of gas-powered appliances (butane or propane) may be authorized subject to prior written approval.

The following minimum conditions must be met:

- Maximum four 13 kg cylinders per stand;
- Cylinders secured vertically and protected against tipping;
- Minimum distance of 1.5 m between cylinders;
- Mandatory presence of an appropriate fire extinguisher and fire blanket;

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- Hoses compliant and in good condition;
- Continuous supervision;
- No reserve storage inside the building.

WORKS AND HOT WORK PERMIT

Any work likely to generate flames, sparks, or heat (welding, grinding, thermal cutting, etc.) requires prior issuance of a hot work permit by the 2M2C technical department.

The permit may include specific compensatory measures as well as the temporary shutdown of safety installations, formally documented and limited in time.

VEHICLE DISPLAY

Vehicle display is subject to prior authorization.

Minimum conditions:

- Fuel tank limited to a maximum of one quarter of its capacity;
- Battery disconnected or main switch activated;
- Engine start prohibited;
- Charging prohibited;
- Appropriate floor protection;
- Compliance with load-bearing limits.

Vehicles equipped with LPG or CNG tanks are prohibited inside the building.

EVACUATION ROUTES AND OCCUPANCY LIMITS

Evacuation routes must remain clear at all times and may not be used for storage.

Maximum occupancy limits per space, as defined in Tables A and B below, are binding and must be strictly respected.

Any change in configuration or closure of movable partitions affecting smoke extraction shall result in the application of the corresponding reduced occupancy limits.

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TABLE A – MAIN SPACES BY BUILDING

Bldg	Floors	Space	Max. Occ.	Smoke Extr.
A	1–2	DUPLEX	700	Yes
A	3	MILES DAVIS HALL & FOYER	2,500	Yes
A	4	AGORA	600	Yes
B	1–2	ESPACE HENRI NESTLÉ	300 (increase under review)	No
B	3	HENRI NESTLÉ ROOMS	400	Yes
B	4	QUINCY JONES HALL	1,500	Yes
B	5–6–7–8	AUDITORIUM STRAVINSKI & FOYERS	2,516	Yes

TABLE B – DETAILED OCCUPANCY BY SUB-SPACES AND CONFIGURATIONS

Bldg	Floor	Space	Max. Occ.	Smoke Extraction
A	3	MILES DAVIS HALL	1,140	Yes
A	3	MILES DAVIS FOYER (MD ROOMS 1 AND 3 OPEN)	1,360	Yes
A	3	MILES DAVIS FOYER (MD ROOMS 1 AND/OR 3 CLOSED)	300	No (smoke extraction automatically rendered non-operational when movable partitions are closed)
A	4	AGORA 5	300	No (smoke extraction automatically rendered non-operational when movable partitions are closed)
A	4	AGORA 1–4	50 per room / max. 200	No (smoke extraction automatically rendered non-operational when movable partitions are closed)
B	3	MODULAR HENRI NESTLÉ ROOMS 1–7	50 per room / max. 300	No (smoke extraction automatically rendered non-operational when movable partitions are closed)
B	3	HENRI NESTLÉ FOYER (ROOM 7 OPEN)	400	Yes
B	3	HENRI NESTLÉ FOYER (ROOM 7 CLOSED)	300	No (smoke extraction automatically rendered non-operational when movable partitions are closed)

EVACUATION PROCEDURES

In the event of a fire alarm:

- All persons must immediately follow evacuation instructions;
- Escape routes must be used in accordance with signage;
- Elevators must not be used;
- Personal belongings must not be retrieved;
- Instructions from 2M2C personnel and emergency services shall prevail.

2M2C ensures the technical management of the alarm and coordination with emergency services.

The Organizer (contractual tenant) is responsible for the safety of their event. This includes informing their staff, service providers, and exhibitors of applicable procedures, appointing evacuation coordinators, and ensuring proper supervision of their audience.

The Organizer is responsible for arrangements concerning persons with reduced mobility, in coordination with 2M2C.

TEMPORARY SHUTDOWN OF INSTALLATIONS

Any temporary shutdown of a fire detector or safety installation must be formally authorized, limited in time, and recorded in the fire safety log.

2M2C retains exclusive authority to authorize and lift any temporary shutdown.

CONTROLS AND SANCTIONS

2M2C reserves the right to conduct inspections at any time.

In the event of non-compliance, 2M2C may require immediate corrective action, remove the equipment concerned, suspend the activity, or interrupt the event in case of serious danger.

Costs related to corrective measures shall be borne by the responsible party.

FINAL PROVISIONS

These regulations constitute the binding reference for fire safety at 2M2C.

Any update shall be officially communicated and shall enter into force on the stated effective date.

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